

JOHN PAUL COLLEGE

Annual Report - For the year ended 31 December 2022

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JOHN PAUL COLLEGE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number: 532

Principal: Justin Harper

School Address: Whitworth Road, Utuhina

School Postal Address: P O Box 5040, Rotorua West, Rotorua, 3044

School Phone: 07 347 8795

School Email: jules.boyce@jpc.school.nz

Accountant / Service Provider:

Education  **Services.**
Dedicated to your school

John Paul College

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Jean-Paul Gaston

Full Name of Presiding Member

Justin Harper

Full Name of Principal

[Signature]
Signature of Presiding Member

Date:

11-9-23

[Signature]
Signature of Principal

Date:

11-9-23

John Paul College

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	11,506,888	10,089,026	10,907,305
Locally Raised Funds	3	1,450,438	981,612	1,488,159
Interest Income		29,003	24,000	13,068
Gain on Sale of Property, Plant and Equipment		11,747	-	2,217
		12,998,076	11,094,638	12,410,749
Expenses				
Locally Raised Funds	3	714,563	347,812	836,199
Learning Resources	4	9,317,599	8,065,251	8,838,056
Administration	5	879,286	813,171	747,190
Finance		10,108	8,604	6,806
Property	6	2,048,182	2,339,371	1,954,780
Other Expenses	7	20,455	-	26,408
Loss on Disposal of Property, Plant and Equipment	12	948	-	-
		12,991,141	11,574,209	12,409,439
Net Surplus / (Deficit) for the year		6,935	(479,571)	1,310
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		6,935	(479,571)	1,310

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

John Paul College

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		2,349,672	2,305,129	2,305,129
Total comprehensive revenue and expense for the year		6,935	(479,571)	1,310
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		52,836	-	43,340
Prior Year Adjustment		-	-	(107)
Equity at 31 December		2,409,443	1,825,558	2,349,672
Accumulated comprehensive revenue and expense		2,409,443	1,825,558	2,349,672
Equity at 31 December		2,409,443	1,825,558	2,349,672

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

John Paul College
Statement of Financial Position
As at 31 December 2022

		2022	2022	2021
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	8	476,167	1,006,623	707,037
Accounts Receivable	9	637,329	568,826	620,120
GST Receivable		48,028	72,714	46,890
Prepayments		176,435	97,449	106,030
Inventories	10	126,378	189,451	142,821
Investments	11	1,286,286	368,512	877,611
		2,750,623	2,303,575	2,500,509
Current Liabilities				
Accounts Payable	14	1,000,967	1,043,155	1,064,483
Revenue Received in Advance	15	454,083	441,287	354,802
Provision for Cyclical Maintenance	16	39,698	26,998	250
Finance Lease Liability	17	46,392	28,034	28,034
Funds held in Trust	18	165,463	133,747	133,747
		1,706,603	1,673,221	1,581,316
Working Capital Surplus/(Deficit)		1,044,020	630,354	919,193
Non-current Assets				
Property, Plant and Equipment	12	1,236,770	997,927	1,221,862
Equitable Leasehold Interest	13	330,383	330,121	350,838
		1,567,153	1,328,048	1,572,700
Non-current Liabilities				
Provision for Cyclical Maintenance	16	118,169	126,057	135,434
Finance Lease Liability	17	83,561	6,787	6,787
		201,730	132,844	142,221
Net Assets		2,409,443	1,825,558	2,349,672
Equity		2,409,443	1,825,558	2,349,672

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

John Paul College
Statement of Cash Flows
For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		3,148,072	2,343,786	2,532,479
Locally Raised Funds		1,360,839	332,572	1,336,237
International Students		174,411	77,986	61,432
Goods and Services Tax (net)		(1,137)	-	25,826
Payments to Employees		(2,217,910)	(1,087,045)	(1,720,985)
Payments to Suppliers		(2,201,869)	(1,341,344)	(2,009,832)
Interest Paid		(10,108)	(8,604)	-
Interest Received		28,072	24,000	11,676
Net cash from/(to) Operating Activities		280,370	341,351	236,833
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		25,660	-	2,217
Purchase of Property Plant & Equipment (and Intangibles)		(174,251)	(41,765)	(166,214)
Purchase of Investments		(611,975)	-	-
Proceeds from Sale of Investments		203,300	-	(509,099)
Net cash from/(to) Investing Activities		(557,266)	(41,765)	(673,096)
Cash flows from Financing Activities				
Furniture and Equipment Grant		52,836	-	43,340
Finance Lease Payments		(38,526)	-	(55,288)
Funds Administered on Behalf of Third Parties		31,716	-	(162,806)
Net cash from/(to) Financing Activities		46,026	-	(174,754)
Net increase/(decrease) in cash and cash equivalents		(230,870)	299,586	(611,017)
Cash and cash equivalents at the beginning of the year	8	707,037	707,037	1,318,054
Cash and cash equivalents at the end of the year	8	476,167	1,006,623	707,037

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

John Paul College

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

John Paul College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 16.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 17. Future operating lease commitments are disclosed in note 23b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	15-40 years
Furniture and Equipment	10-15 years
Information and Communication Technology	3 years
Motor Vehicles	5 years
Textbooks	4 years
Library Resources	12.5% Diminishing Value
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTL programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	3,033,557	2,318,786	2,529,336
Teachers' Salaries Grants	7,193,397	6,093,320	7,105,626
Use of Land and Buildings Grants	1,269,200	1,651,920	1,269,200
Other Government Grants	10,734	25,000	3,143
	<u>11,506,888</u>	<u>10,089,026</u>	<u>10,907,305</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	572,503	552,567	580,274
Fees for Extra Curricular Activities	357,399	22,300	269,544
Trading	177,992	172,000	193,660
Fundraising & Community Grants	92,807	33,665	96,320
Other Revenue	154,768	123,094	157,778
International Students	94,969	77,986	190,583
	<u>1,450,438</u>	<u>981,612</u>	<u>1,488,159</u>
Expenses			
Extra Curricular Activities Costs	371,911	92,370	447,873
Trading	141,520	141,000	162,748
Fundraising & Community Grant Costs	13,714	-	-
International Students - Student Recruitment	30,284	16,435	45,664
International Students - Employee Benefit - Salaries	69,246	58,528	69,609
International Students - Other Expenses	87,888	39,479	110,305
	<u>714,563</u>	<u>347,812</u>	<u>836,199</u>
<i>Surplus for the year Locally raised funds</i>	<u>735,875</u>	<u>633,800</u>	<u>651,960</u>

During the year the School hosted 15 International students (2021:0)

4. Learning Resources

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	316,590	665,023	355,213
Employee Benefits - Salaries	8,385,461	6,723,601	7,944,727
Staff Development	62,669	84,213	43,835
Depreciation	309,408	389,227	291,173
ICT	243,471	203,187	203,108
	<u>9,317,599</u>	<u>8,065,251</u>	<u>8,838,056</u>

5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	10,912	9,504	10,594
Board Fees	5,030	6,200	5,925
Board Expenses	33,300	20,000	17,020
Communication	4,972	6,000	4,613
Consumables	30,604	38,004	31,405
Operating Lease	2,404	-	219
Legal Fees	5,001	10,000	7,842
Other	84,153	96,549	104,953
Employee Benefits - Salaries	601,712	505,914	489,770
Insurance	24,291	25,000	22,213
Service Providers, Contractors and Consultancy	76,907	96,000	52,636
	<u>879,286</u>	<u>813,171</u>	<u>747,190</u>

6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	209,048	186,200	206,839
Cyclical Maintenance Provision	22,183	26,748	21,418
Grounds	16,459	34,700	8,771
Heat, Light and Water	164,811	133,124	124,128
Rates	34,027	28,000	32,843
Repairs and Maintenance	124,366	114,352	118,196
Use of Land and Buildings	1,269,200	1,651,920	1,269,200
Security	13,802	12,000	12,590
Employee Benefits - Salaries	170,356	136,319	146,213
Vehicles	23,930	16,008	14,582
	<u>2,048,182</u>	<u>2,339,371</u>	<u>1,954,780</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Other Expenses

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Amortisation of Equitable Lease	20,455	-	20,717
Amortisation of Intangible Assets	-	-	5,691
	<u>20,455</u>	<u>-</u>	<u>26,408</u>

8. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	224,438	1,006,623	336,831
Short-term Bank Deposits	251,729	-	370,206
Cash and cash equivalents for Statement of Cash Flows	476,167	1,006,623	707,037

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	14,469	2,001	6,006
Receivables from the Ministry of Education	2,474	-	-
Interest Receivable	4,146	1,923	3,215
Teacher Salaries Grant Receivable	616,240	564,902	610,899
	637,329	568,826	620,120
Receivables from Exchange Transactions	21,089	3,924	9,221
Receivables from Non-Exchange Transactions	616,240	564,902	610,899
	637,329	568,826	620,120

10. Inventories

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Uniforms	126,378	189,451	142,821
	126,378	189,451	142,821

11. Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	1,286,286	368,512	877,611
Total Investments	1,286,286	368,512	877,611

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Building Improvements	266,878	3,549	-	-	(19,224)	251,203
Furniture and Equipment	760,108	66,899	(1,783)	-	(141,593)	683,631
Information and Communication Technology	121,564	111,820	(2,824)	-	(74,202)	156,358
Motor Vehicles	35,345	-	(10,340)	-	(15,359)	9,646
Textbooks	3,559	3,989	-	-	(2,023)	5,525
Leased Assets	31,528	153,006	-	-	(56,647)	127,887
Library Resources	2,880	-	-	-	(360)	2,520
Balance at 31 December 2022	1,221,862	339,263	(14,947)	-	(309,408)	1,236,770

The net carrying value of equipment held under a finance lease is \$127,887 (2021: \$31,528)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022	2022	2022	2021	2021	2021
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	531,654	(280,451)	251,203	528,105	(261,227)	266,878
Furniture and Equipment	2,556,594	(1,872,963)	683,631	2,491,695	(1,731,587)	760,108
Information and Communication Technology	628,934	(472,576)	156,358	520,548	(398,984)	121,564
Motor Vehicles	185,323	(175,677)	9,646	212,279	(176,934)	35,345
Textbooks	314,597	(309,072)	5,525	310,608	(307,049)	3,559
Leased Assets	547,670	(419,783)	127,887	394,664	(363,136)	31,528
Library Resources	141,777	(139,257)	2,520	141,777	(138,898)	2,880
Balance at 31 December	4,906,549	(3,669,779)	1,236,770	4,599,676	(3,377,815)	1,221,862

13. Equitable Leasehold Interest

An equitable leasehold interest recognises an interest in an asset without transferring ownership or creating a charge over the asset. This equitable leasehold interest represents the board's interest in capital works assets owned by the proprietor but paid for in whole or in part by the Board of Trustees, either from Government funding or from community raised funds.

A lease between the board and the proprietor records the terms of the equitable leasehold interest and includes a detailed schedule of capital works assets. The equitable leasehold interest is amortised over 10-40 years based on the economic life of the capital works asset(s) involved. The interest may be realised on the sale of the capital works by the proprietor of the closure of the school.

The major capital works assets included in the equitable leasehold interest are:

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Astroturf	89,802	89,540	94,607
Astroturf	27,010	27,010	28,379
Classroom Upgrades	-	-	2,647
Health and Wellness Centre	53,446	53,446	56,306
Other Capital Works	43,247	43,247	46,256
Landscaped Courtyard	22,953	22,953	24,205
Playground	46,359	46,359	48,850
Wharetapere	47,566	47,566	49,588
	330,383	330,121	350,838

14. Accounts Payable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Creditors	171,320	404,534	398,444
Accruals	7,712	6,531	7,094
Banking Staffing Overuse	144,712	-	-
Employee Entitlements - Salaries	616,240	564,902	610,899
Employee Entitlements - Leave Accrual	60,983	67,188	48,046
	<u>1,000,967</u>	<u>1,043,155</u>	<u>1,064,483</u>
Payables for Exchange Transactions	1,004,967	1,043,155	1,064,483
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>1,004,967</u>	<u>1,043,155</u>	<u>1,064,483</u>

The carrying value of payables approximates their fair value.

15. Revenue Received in Advance

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Other Revenue Received In Advance	292,688	230,183	272,849
International Students In Advance	161,395	211,104	81,953
	<u>454,083</u>	<u>441,287</u>	<u>354,802</u>

16. Provision for Cyclical Maintenance

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	135,684	126,307	162,838
Increase to the Provision During the Year	21,418	26,748	21,418
Use of the Provision During the Year	-	-	(48,572)
Other Adjustments	765	-	-
Provision at the End of the Year	<u>157,867</u>	<u>153,055</u>	<u>135,684</u>
Cyclical Maintenance - Current	39,698	26,998	250
Cyclical Maintenance - Non current	118,169	126,057	135,434
	<u>157,867</u>	<u>153,055</u>	<u>135,684</u>

The cyclical maintenance calculations are based on 10YPP plan prepared in 2013 as the updated plan has not yet been completed. The School needs the condition assessment and 10YPP completed in order to be able to calculate the cyclical maintenance provision. As the consequence the School is not certain of the required amount of cyclical maintenance provision due to the uncertainty of the work required and estimated cost. The School is awaiting to receive the updated 10YPP from Graeme Roil from the Hamilton Diocese as soon as practicable.

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	54,730	28,034	28,034
Later than One Year and no Later than Five Years	91,012	6,787	6,787
Future Finance Charges	(15,789)	-	-
	<u>129,953</u>	<u>34,821</u>	<u>34,821</u>
Represented by			
Finance lease liability - Current	46,392	28,034	28,034
Finance lease liability - Non current	83,561	6,787	6,787
	<u>129,953</u>	<u>34,821</u>	<u>34,821</u>

18. Funds held in Trust

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	165,463	133,747	133,747
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>165,463</u>	<u>133,747</u>	<u>133,747</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (The Roman Catholic Bishop of Hamilton Schools Office) is a related party of the School Board because the proprietor appoints representatives to the School Board, giving the proprietor significant influence over the School Board. Any services or contributions between the School Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the School Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of Land and Buildings".

Under an agency agreement, the School collects funds on behalf of the Proprietor. This includes a development levy payable to the Proprietor. The amounts collected in total were \$27,775 (2021: \$17,097). These do not represent revenue in the financial statements of the school. Any balance not transferred at the year end is treated as a liability. The total funds held by the school on behalf of the proprietor are \$87,960 (2021: \$42,465).

The School collected \$185,000 from international students on behalf of the Dicese, and the Scholl periodically forwards these funds to the Diocese for capital works

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	5,030	5,925
<i>Leadership Team</i>		
Remuneration	703,567	768,782
Full-time equivalent members	5.67	5.00
Total key management personnel remuneration	<u>708,597</u>	<u>774,707</u>

There are 11 members of the Board excluding the Principal. The Board had held 9 full meetings of the Board in the year. The Board also has Finance (7 members) and Property (7 members) that met 9 and 9 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	90 - 100	-
Benefits and Other Emoluments	0 - 5	-
Termination Benefits	-	-

Principal 2

The total value of remuneration paid or payable to the Principal was in the following bands:

Salary and Other Payments	80 - 90	220 - 230
Benefits and Other Emoluments	10 - 15	25 - 30
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	15	19
110 - 120	3	1
120 - 130	2	3
130 - 140	1	1
	<u>21</u>	<u>24</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2022.

(Capital commitments as at 31 December 2021: Nil)

(b) Operating Commitments

There are no operating commitments as at 31 December 2022 (Operating commitments at 31 December 2021: nil).

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	476,167	1,006,623	707,037
Receivables	637,329	568,826	620,120
Investments - Term Deposits	1,286,286	368,512	877,611

Total Financial assets measured at amortised cost	2,399,782	1,943,961	2,204,768
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Financial liabilities measured at amortised cost

Payables	1,000,967	1,043,155	1,064,483
Finance Leases	129,953	34,821	34,821

Total Financial Liabilities Measured at Amortised Cost	1,130,920	1,077,976	1,099,304
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25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

27. Annual Reporting Requirement

The Board of Trustees did not comply with section 137 of the Education Training Act 2020, as the Board were unable to submit its financial statements by 31 May 2023.

John Paul College

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Jean-Paul Gaston	Presiding Member	Elected	Jun 2025
Patrick Walsh	Principal	ex Officio	Apr 2022
Justin Harper	Principal	ex Officio	
Maree Stewart	Acting Principal	Appointed	Apr 2022
Gregg Brown	Parent Representative	Elected	Jun 2025
Catriona Gordon	Parent Representative	Elected	Sep 2022
Shash Patel	Parent Representative	Co-opted	Jun 2025
Jodie Hickson	Parent Representative	Elected	Jun 2025
Nancy Macmillan	Staff Representative	Appointed	Jun 2025
Jenny Chapman	Proprietors Representative	Appointed	Jun 2025
Michelle Peters	Proprietors Representative	Appointed	Jun 2025
Miyoko Hammersley	Proprietors Representative	Appointed	Jun 2025
Gerard Paterson	Proprietors Representative	Appointed	Jun 2025
Travis Dunningham	Student Representative	Elected	Sep 2022
Ranithu Rodriguez	Student Representative	Elected	Jun 2025

John Paul College

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$23,776 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the John Paul College Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.