

SCHOOL OPENING UNDER ALERT LEVEL 2

Key messages from the Ministry of Education

- ❖ Schools are safe places for students and staff.
- ❖ Maintaining physical distancing where practicable - in schools at Alert Level 2 this means children, young people, and staff maintaining a physical distance so that they are not breathing on or touching each other (there is no minimum distance requirement for schools at Alert Level 2)

John Paul College will open for all students on Monday 18 May 2020 at normal school time.

It is critical, at any time during Alert Level 2, that if a student is sick, they do not come to school.

Form teachers will be given contact detail forms for students to fill out/ check and take home for signing by caregivers. We will follow up on any forms not returned by Wednesday 20/5.

Extra staff will be on duty before school starts to direct students to form rooms.

Guidelines for when students get to school:

- Come into the school grounds and keep 2 metres apart from each other-no touching at all
- Go straight to your form rooms where you will be met by your form teacher
- Sanitise your hands before entering the classroom
- Clean your desk with the cloth given to you and place back in the plastic bag and put it in your bag
- Sit at the same desk in each classroom

A google form has been sent to generate bus student lists. If your child is a bus student and you haven't completed the google form please do so.

Normal school transport services will resume when schools open. Hand sanitiser will be available but it is not likely that physical distancing guidelines can be operationalised given the size of the buses and the number of students who use them.

TEACHING AND LEARNING

As from Monday 18th May the distance learning timetable will no longer operate. The normal school timetable will take effect (Monday is Day 1) and students who are unable to attend for health reasons will be supported where possible. Please click on this link to register if your child is going to be away from school. <https://forms.gle/hp6riQKtMUXZ4ymN6>

This support will be minimal and typically may involve setting work on Google classroom but parents and students should not expect the same level of attention as has happened during Lockdown.

Thank you for your understanding and do not hesitate to contact peter.sinclair@jpc.school.nz

DISTANCING & HYGIENE PRACTICES

- Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement but where practicable 1 metre can be used as a guide, particularly between adults. Practice should be sensible.
- Posters will be around the school as a reminder of good health practices. Coughing into their elbow, use of soap, sanitising regularly, drying hands, don't touch things and don't touch your face are important.
- Tuckshop: putting safe distance lines on the ground and have a traffic scenario going in one door and out another. Paywave is available in the tuckshop.
- Sports: We are waiting for the national organisations to let us know their guidelines.
- Sanitiser will be in every room.
- Classroom sanitisation before every lesson. Students will be issued a snaplock bag with a cloth in it. Teachers will be spraying the desks and students will wipe with their own cloth.
- Sanitisation in specialist areas: Music class sets of keyboards, guitars. Woodwork, metalwork - students using chisels etc. Technology, Photography, Library - shared keyboards - we have sanitiser spray and students will sanitise their hands before and after use.
- Students will be able to bring their own face masks and rubber gloves. Students can wear facemasks at all times around the campus.
- Additional staff have been employed for the following:
Each hour
 - Clean all external door handles
 - Clean external and internal door handles in each toilet
 - Check and refill toilet soap and paper towels
 - Clean the table tops in reception, the offices and the uniform shop
 - Clean hand rails on stairs including admin.
 - Wipe basin taps
 - Clean drinking fountains

UNIFORM MATTERS

There will be some leeway for the first two weeks to allow students time to purchase the correct uniform. Either summer uniform or winter uniform to be worn, no mufti, students must be clean shaven

Under Alert level 2, the uniform shop will operate a 'click and collect' service and the shop will not be open for students to try on items. We would like people to place orders online at <https://jpc.school.nz/uniform-shop/>.

Once your uniform is ready for collection, we will send you an email to let you know when and where you can collect your order. Please wait until you have received an email before coming to collect - we have a big backlog to work through and will get through them as quickly as we can.

Collection will be either from the uniform shop (Monday and Wednesday 8am-2pm), or from student reception outside of those times. The shop will also be open for people to collect their online orders this Friday 15th May from 1pm-3.30pm (for those who have received their 'ready for collection' email).

If you are unable to place an order online, please email uniform@jpc.school.nz or phone the shop during opening hours and we will arrange an alternative payment method.

If you need to exchange an item for a different size, please email uniform@jpc.school.nz and we will let you know when the replacement item is ready for collection.

If you are coming to the uniform shop to collect an order, please follow the markings on the ground to ensure physical distancing. Only the student collecting uniform should come to the shop, friends should wait outside.

Entry to the uniform shop will be via the door closest to the Mary statue and exit will be via the door at the other end of the corridor.

The second hand uniform shop will be open on Friday 15 May from 3.30pm until 5pm.

VISITORS TO JOHN PAUL COLLEGE

- **All visitors will sign in on the register at Student Reception/Main Reception**
- **All parents will be required to show that they have signed into JPC on the app when they come to main reception, student reception or the nurse's station.**
- **Please ensure you have completed sign in process before coming into the school.**
- **This information will be used for contact tracing.**