



### **Maximum Roll**

The school's roll will be managed within the maximum roll prescribed in the school's Integration Agreement. The number of places available for non-preference students will be governed by the maximum number allowable under the school's Integration Agreement.

The Integration Agreement for John Paul College gives *preference of enrolment* to students whose parents have established a particular or general religious connection with the Special Catholic Character of the College. The New Zealand Catholic Bishops Conference has determined the criteria *for preference of enrolment* in Integrated Catholic Schools.

**First Priority** Preference students who currently attend:

St Mary's and St Michael's Primary Schools: Rotorua  
St Mary's School, Putaruru; St Patrick's School, Taupo; Bishop Edward Gaines School, Tokoroa; and St Joseph's School, Whakatane.

**Second Priority:** Preference students who live within an area of reasonable convenience to the College.

The area of convenience covers any applicant who lives within the Rotorua Territorial Local Authority and Upper Atiamuri area. Applicants satisfying this criteria will be guaranteed enrolment unless total applicants exceed the maximum roll. In such a situation, students will be ranked according to the sub priorities below:

1. Applicants who have attended another Catholic school in the year preceding enrolment.
2. Siblings of current students.
3. Siblings of former students.
4. Children of current staff and Board members.
5. Any other preference students.

**Third Priority:** Preference students who live outside the area of reasonable convenience to the College.

The area of convenience and sub priorities for enrolment are as for the third priority.

**Fourth Priority:** Non-preference students within the area of convenience as defined above, amongst whom priority will be given in the following order:

1. Sibling of current students
2. Siblings of former students
3. Children of current staff members
4. Other non-preference students

**Fifth Priority:** Non-preference students who live outside the area of reasonable convenience for the College as defined above. The area of convenience and sub priorities for enrolment are as for the fourth priority.

## **Enrolment Selection**

- Each year the Board will determine the number of places that are likely to be available. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school, the College newsletter and the newsletters of contributing Catholic schools, as indicated above (under First Priority)
- The notice will indicate the number of places available and how applications are to be made. The notice will specify a date by which all applications must be received and when a ballot (if required) will occur.
- All applications received by the specified date will be processed in terms of the priority criteria contained in this scheme. Proof of sibling relationship and address may be required.
- If more applications are received than there are available spaces for any priority group then selection will be made by ballot. The ballot will be conducted in accordance with the instructions issued by the Secretary for Education under section 11G (1) of the Education Act 1989.
- All applicants will be advised of the outcome of their application within 28 days of the advertised closing date.
- Late applications will be accepted only if there are still places available. These will be processed on a first come, first served basis as per the selection criteria above.
- Students whose enrolment is successful will be asked to confirm their enrolment within a given timeframe. Failure to accept enrolment within this time period will mean that the place will be offered to the next eligible student.
- If a place cannot be offered to a student, then the student will be placed on a waiting list. Parents will be informed of their children's place on the waiting list for the relevant cohort year level.
- If places become available at a later date, places will be offered to students in the order of their place on the waiting list.
- If all preference applicants are enrolled, then the College can accept up to 45 non-preference applicants within the maximum roll.