

John Paul College Policy

PREFECTS

RATIONALE:

To develop and oversee a Prefect System containing process and procedures for the election and maintenance of Prefects at John Paul College. This will enable John Paul College to develop christian leadership and service in Senior Students of the College.

PURPOSE:

1. To develop christian leadership in Senior Students of the College.
2. To provide opportunities for the practice of Christian Service at this College.
3. To develop a Spirit of School Community by instilling in Senior Students a sense of care for the junior students of the College.
4. To provide Senior Students with the opportunity to be willingly and actively involved within the College and wider community.
5. To provide an opportunity for Senior Students to be role models for all junior students at the College.

GUIDELINES:

1. The Head Boy, Head Girl, Deputy Head Boy and Deputy Head Girl will be selected by the end of term 3 from the current Year 12 students by the Prefect Selection Process, managed by the DP Student Management in consultation with the Year 11, 12 and 13 Deans, Principal and Senior Leadership Team. See Appendix 1
2. The other Prefects will be elected from students by the Prefect Election Process, which culminates with the Year 13 Leadership Camp at the start of the following school year.
3. The Prefects will have an Investiture Mass at the beginning of their Year 13 year where they will take the Prefect's Oath. This Investiture Ceremony will be organised by the Campus Minister and DP Student Management.
4. The day to day role modeling discipline and duties of the Prefects will be the responsibility of the Dean Year 13.
5. The Prefect with responsibility for Catholic Character should have a strong connection with the Catholic faith.

6. Some of the duties that the Prefects of the College will perform are:

- Represent the College at school and public functions.
- Attend Prefects' weekly meeting organised by Year 13 Dean.
- Be part of the Leavers' Dinner Committee for the year.
- Be a part of the Prefect Duty System.
- Organise lunchtime activities.
- Help organise Orientation Day for new entrants.
- Be at any Public Relation events as ambassadors for the College.
- Assist Year 12 and 13 Deans and DP Student Management when required in minor College administration needs, during the current and coming year.
- Be a member of one of the Year 13 committees
- Regularly attend Wednesday morning Mass when possible

7. The Prefects will have the opportunity to attend leadership training.

8. The Year 13 Dean will liaise with the Prefects.

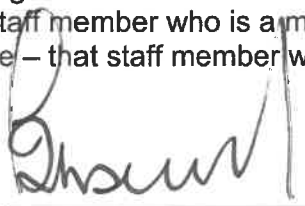
9. For the positions of Head Boy, Head Girl, Deputy Head Boy and Deputy Head Girl, the Prefects will be interviewed by the Principal and Deputy Principals. Selection will be determined by consensus, with the Principal making the final decision. Those interviewed will be from those year 12 students who made application for these positions.

10. It is mandatory for the Prefect selected to sign the Prefect's Contract.

11. In cases of serious breach of the Prefect's Contract with the College, a Prefect will lose the right to Prefecture as decided by the Principal of the College.

12. Where any staff member who is a member of the selection panel has a child who is a candidate – that staff member will withdraw from the process.

Ratified by Board



Signed for B.O.T Chair

27.08.2018

Date

Next Review

Signed for B.O.T

2021

Appendix 1

JOHN PAUL COLLEGE

PREFECTS/CAPTAINS SELECTION PROCESS

Year 13

1. Deputy Principal Student Management (DPSM) talks to Year 12 and Year 11 students re leadership at the start of each year.
2. Year 12 Dean with teachers at camp make list of those students who showed leadership potential at camp.
3. Principal and DPSM to speak to Year 12 Assembly about leadership and Prefects' and Captains roles.
4. Students invited to collect application forms for Prefect/Captain.
5. Students hand in Prefect/Captains Application forms.
6. DPSM files all Prefect application forms into folders and makes available to staff and senior management and puts the A4 poster of students profiles on RSC window, for students to consider before voting.
7. List of Prefect applicants printed. Arrange meeting with applicants to discuss implications of being a prefect.
8. Voting for Prefects:-Students
 - a. Year 10}
 - b. Year 11} Different colour voting sheet
 - c. Year 12}
 - d. Year 13}

Students-Tick up to 10, 1 vote equals 1 point– more than 10 is invalid, less than 10 ok.
Vote in form time in gym, in test conditions
Staff – 10 selections, 10 highest to 1 lowest(10 being the best); number equals point value.
9. After counting DPSM meets with Year 11, 12 and 13 Deans to discuss suitability of shortlisted
10. Senior Leadership Team (SLT) to short list for Head Boy and Head Girl. These are taken on the voting, comments, service and Year 12 Camp(Term 2, the year before)-up to five per gender.
11. DPSM meets interested staff to discuss suitability of shortlisted.

12. Interviews – Principal and Senior Leadership Team. Decision made on Head and Deputy Prefects. Principal has final decision. Principal notifies successful students. DPSM notifies unsuccessful students.
13. Other Prefects decided after Year 13 Leadership Camp. Adults at camp meet to discuss those with leadership and information put together. Year 13 Dean, Year 12 Dean and SLT make decision.
14. Captains will be decided after Year 13 Camp(start of term 1) with consultation with the staff directly associated with the particular area and Year 13 Dean and SLT

NB

- During the student's senior years DPSM keeps information on the following to help with selection
 - attendance on Mass/swim sports etc days
 - students who volunteer to help at school activities
- Senior Pastoral record considered
- Service to school and/or Community highly valued
- If one of the students who is being considered for a leadership position (Head Girl/Boy, Deputy Head Girl/Boy, Prefect) has a close relationship with a member of the SLT, the SLT member will declare a conflict of interest and be excused from the interviews and decision making.